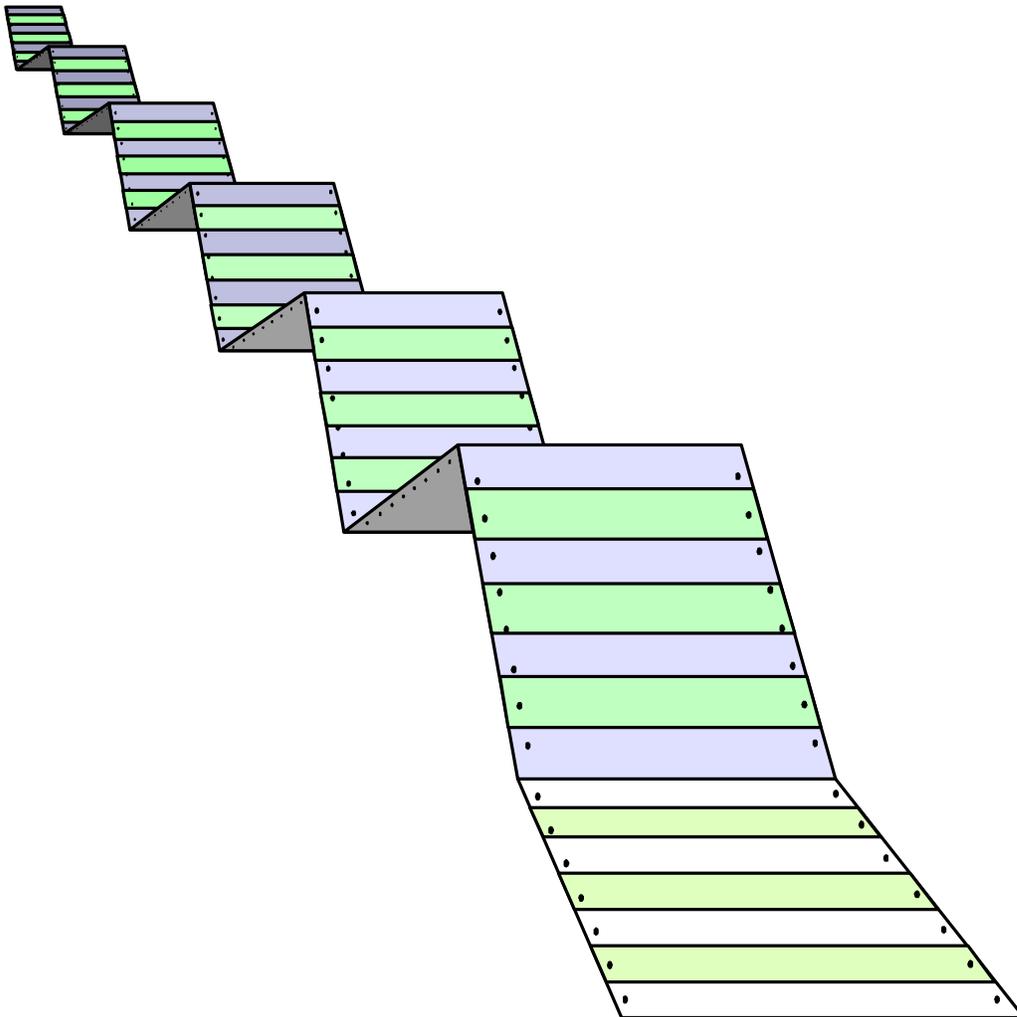


CASHIERING REPORTS



Cashiering Reports

Actual Departures

This report lists all guests who have checked out regardless of whether they have a balance. It is used to assist agents in locating and settling after departure charges. This report can be run for specific agent identification, departure date, group, wholesaler, or company.

Process Code: actdept

<u>Geac Customer Support</u> <u>[csh.actdept]</u>		<u>For All Checked Out Guests</u> <u>For Departures on 14-JUN-1999</u> <u>Ordered by Guest Name</u>				<u>14-JUN-1999 02:14 PM</u>	
<u>Room</u>	<u>Guest Name/</u>	<u>Wholesaler/</u>	<u>Depart Agent</u>	<u>-----Folio Balance-----</u>		<u>Total</u>	<u>A/R</u>
<u>Hotel</u>	<u>Number GT Group/Company Name</u>	<u>Tour Code</u>	<u>Time Code</u>	<u>Gst Balance "C"</u>	<u>Balance "W"</u>	<u>Balance Balances</u>	<u>Number</u>
712	T Anderson, Harry		15:19 TRAIN7	0.00	0.00	0.00	0.00 7565
712	223 T Antunez, Miquel		18:01 TRAIN1	0.00	0.00	0.00	0.00
712	501 T Armstrong, Mike		16:31 NS	0.00	0.00	0.00	0.00
712	409 T Ayala, Ismael		10:15 HT	0.00	0.00	0.00	0.00
712	453 T Billing, Pattern		09:54 TRAIN3	0.00	0.00	0.00	0.00
712	212 T Bob, Billy		12:32 TRAIN1	0.00	0.00	0.00	0.00
	BTK Toys						

Prompts available for this report:

- ? ? Hotel
- ? ? Agent ID
- ? ? Accom Class
- ? ? Departure Date
- ? ? Group
- ? ? Company
- ? ? Wholesaler Code
- ? ? Inc Tour Code
- ? ? Tour Code
- ? ? Sort Order
- ? ? Guest Flag
- ? ? Day Use Only
- ? ? Summary

Cashiering Reports

Cancellation/Modification Audit

This report lists all transactions, which have been either cancelled or modified today. The report displays the guest name and room number, the ticket number, the original transaction amount, the current status of the transaction, and the amount modified or canceled.

Process Code: cshcxl

Year 2000 US Hotel		Cancellation/Modify Audit Report						Page Number: 1		
Blanca Quintanilla		Order By Agent, Ticket Number						28-JAN-2000 04:51 AM		
(csh.cshcxl)		For All Agents, Departments and Settlement Ids								
Guest	Room	Ticket	--ORIGINAL--		--MODIFYING--		Dept			
Hotel	Number	Number	Agent	Time	Agent	Time	Sub	Description	Stat	Amount
474	107	Keaton, Diane	CA	BLANCAQ	03:55	BLANCAQ	04:02 98	1 Cash	CXL	135.27-
474	107	Keaton, Diane	CA	BLANCAQ	03:55	BLANCAQ	04:02 98	1 Cash	CXL	200.00-
474	107	Keaton, Diane	CA	BLANCAQ	04:02	BLANCAQ	06:27 98	1 Cash	CXL	135.27-
474	107	Keaton, Diane	CA	BLANCAQ	04:02	BLANCAQ	06:27 98	1 Cash	CXL	200.00-
Total for Agent BLANCAQ:										670.54-
Total Settlements:										670.54-
Total Cancellations/Modify:										670.54-

Prompts available for this report:

- ? ? Hotel
- ? ? Agent ID
- ? ? Department Number
- ? ? Settlement ID
- ? ? Option
- ? ? Sort Order

Cashiering Reports

Cashier Cashout

This report is used to balance the cashier's drawer at the end of the shift. The report displays the total for each transaction type, along with a summary of settlements and deposits for the current day. Any foreign exchange settlements are also included. If this report is printed for all cashiers, only those with activities are included.

Process Code: cshout

Year 2000 US Hotel		Daily Cash Out Report				Page Number: 1		
Blanca Quintanilla		Transaction Date: 28-JAN-2000				28-JAN-2000 05:24 AM		
(csh.cshout)		For Hotel: 474						
		For Cashier: BLANCAQ						
HOTEL	DEPT	DESCRIPTION	CHARGES	ALLOWANCES	SUNDAY	CASH	DEPT PAIDOUTS	CASH PAIDOUTS
474	1	123456789012345678901234	569.00	0.00	0.00	0.00	0.00	0.00
474	50	Parking	9.95	0.00	0.00	0.00	0.00	0.00
474	60	Gift Shop	125.32	0.00	0.00	0.00	0.00	0.00
Totals:			704.27	0.00	0.00	0.00	0.00	0.00
*** SETTLEMENT SUMMARY ***								
HOTEL	CODE	DESCRIPTION	SETTLEMENTS	DEPT CHARGES	TOTAL			
474	AX	American Express	100.00	.00	100.00			
474	CA	Cash	694.00	.00	694.00			
474	CK	Check	110.27	.00	110.27			
Totals:			904.27	0.00	904.27			

Prompts available for this report:

- ? ? Hotel
- ? ? Cashier
- ? ? Cashier Detail?

Cashiering Reports

Daily Revenue

This report lists all charges for each department that produces revenue. The report also includes cash and credit card activity. The report displays month to date and year to date figures.

Process Code: dailyrev

Departments	Today	Today Budget	Month to Date	M-T-D Budget	Year to Date	Last Y-T-D
<div style="display: flex; justify-content: space-between; font-size: small;"> Year 2000 US Hotel Blanca Quintanilla (na.dailyrev) Daily Revenue Report Current Day Friday January 28, 2000 Including Last YTD Page Number: 1 28-JAN-2000 05:41 AM </div>						
**** Revenue Departments ****						
123456789012345678901234567890						
Transient Revenue	569.00	0.00	11493707.00	0.00	11493707.00	0.0
Corporate Revenue	0.00	0.00	7068.00	0.00	7068.00	0.0
Group Revenue	0.00	0.00	26425.00	0.00	26425.00	0.0
Room Other	0.00	0.00	0.00	0.00	0.00	0.0
Total	569.00	0.00	11527200.00	0.00	11527200.00	0.0
Oliver's Twist Bar & Grill						
Food	0.00	0.00	167.00	0.00	167.00	0.0
Beverage	0.00	0.00	24.00	0.00	24.00	0.0
Total	0.00	0.00	191.00	0.00	191.00	0.0
Telephone						
Local Phone Charges	0.00	0.00	211.00	0.00	211.00	0.0

Prompts available for this report:

- ? ? Include YTD Budget or Last YTD Figures (B/L)
- ? ? Report Date

Cashiering Reports

Departure/Arrival/Stayover

This report displays the number of guests arriving, departing and staying over during a specific date range. This report can be used to track the hotel's occupancy and determine the staff requirements on a given day.

Process Code: dasrpt

Year 2000 US Hotel	Departure / Arrival / Stayover	Page Number: 1
Blanca Quintanilla	Includes Out of Order and Off Market Rooms	28-JAN-2000 05:45 AM
(dbm.dasrpt)		
From 01-28-2000 to 01-28-2000		
- Arrivals -	-- Guests --	
NON-GTD GTD Stayovers	Departures Ad Yo Ch Sold	OOO/ Not % Projected
Date	Ad Yo Ch Sold	Occ. Room Revenue Average Room Rate Wait List
28-JAN-2000 FRI	1 0 5 0 7 0 0 6	0 102 5.56 600.00 100.00 0
End of Report		

Prompts available for this report:

- ? ? Start Date
- ? ? End Date
- ? ? Accom Class
- ? ? Include Out of Order Rooms?
- ? ? Include Off Market Rooms?

Cashiering Reports

Deposit Box

This report displays deposit box assignments including deposit box numbers, location, statuses, agent identification and guest name.

Process Code: dboxrpt

Year 2000 US Hotel		Deposit Box Report						Page Number: 1				
Blanca Quintanilla		Ordered by Room Number, Employee ID, Box Number						28-JAN-2000 05:49 AM				
(reg.dboxrpt)		For All Deposit Boxes										
Number	Loc	Size	Stat	Assigned Date	Release Date	In Use	Agent ID	Room Number	Stat	Guest/Employee Name	Arrival Date	Depart Date
100	FD	SML	AUL			N						
101	FD	SML	AUL	30-DEC-99	01-JAN-00	N						
102	FD	SML	AUL			N						
1234	FD	BIG	AUL	21-DEC-97	22-DEC-97	N						
End of Report												

Prompts available for this report:

- ? ? Report Option
- ? ? Include Checked Out Guests
- ? ? Sort Order

Cashiering Reports

Detail Ticket

This report lists each transaction posted on the current day for selected departments. Cashiers use this report to manually verify everything posted during their shift.

Process Code: csdet

Year 2000 US Hotel		Detail Ticket Report						Page Number: 1	
Blanca Quintanilla (csh.cshdet)		Transaction Date: 28-JAN-2000		All Cashiers		28-JAN-2000 05:53 AM			
		All Departments		Include Cancellations: Y					
		All Sub-Departments		Include Posting Notation: Y					
		Ordered By Agent ID, Time Posted							
Guest	Room	Gst	Ticket	Posting	Post	Dept/			
Hotel	Number	Stat	Guest Name	Number	Agnt/Note	Time	Srv Covers	Meal Stat Sub Fol Description Posting Amount	

474	107	REG	Keaton, Diane	ROOM	BLANCAQ	06:05		NEW 1 1 A Transient Revenu 569.00	
								**TICKET TOTAL: 569.00	
				Subtotal for Sub: 1 Transient Revenue				569.00	
								Debits for Department 123456789012345678901234567890: 569.00	
								Credits for Department 123456789012345678901234567890: 0.00	
								*** TOTAL FOR DEPT: 1 123456789012345678901234567890 569.00	
								Departments other than 1 0.00	

Prompts available for this report:

- ? ? Hotel
- ? ? Agent
- ? ? Start Department
- ? ? End Department
- ? ? Start Sub-department
- ? ? End Sub-department
- ? ? Summary or Detail?
- ? ? Inter Hotel Postings Only?
- ? ? Include Posting Notation?
- ? ? Include Cancellations?
- ? ? Sort Order

Cashiering Reports

Discrepant Rooms

This report lists the discrepant rooms between housekeeping and the front desk. If rooms are on this report they need to be investigated, since they cause problems with the night audit and room revenue generation.

Process Code: rmdisrpt

FO/AR Seminar Hotel	Room Discrepancy Report	Page Number: 1								
Geac Customer Support	Order By Room Number	14-JUN-1999 10:16 AM								
(dbm.rmdisrpt)										
-----STATUS----- Guest Information -----										
Room	Type	FD	HK	INSP	Guest Name	Expected Status	Expected Dep Date	Expected Dep Time	Actual Dep Date	Actual Dep Time
151	NSQ	OCC	VC	PASS						
152	NSK	OCC	VC	PASS	Tat, Danny	CO	06-14-1999		06-14-1999	09:09
						End of Report				
Hit <RETURN> to continue										

Prompts available for this report:

? ? Include guest's information

Cashiering Reports

Expected Departures

This report lists all guests who are due to checkout on a specific day. Information includes room numbers, guests' name and title, departure times, number of guests, and rate schedules. It assists agents in following up on guests due to depart.

Process Code: expdept

FO/AR Seminar Hotel Geac Customer Support (reg.expdept)	Expected Departures Report From 14-JUN-1999 to 14-JUN-1999 Ordered by Depart Date, Guest Name For All Guests	Page Number: 1 14-JUN-1999 10:20 AM								

Room Number	Room Type GT Stat Guest Name	Group Code Whlslr/T-Code	ExDep Time	Flight Number	Flight Time	Guests Ad Yt Ch	Rate Schedule	Settl- ment	Total Folio Amt.	Special Services
Departures For 14-JUN-1999										
	T INF		Anderson, Harry Mrs		15:06	1 0 0		AX	100.00	
	T INF		Anderson, Harry Mrs		15:03	1 0 0		AX	100.00	
	T INF		Anderson, Harry Mrs		15:06	1 0 0		AX	100.00	
	T INF		Anderson, Harry Mrs		15:07	1 0 0		AX	108.00	
	T INF		Gable Mr		14:46	1 0 0		CA	0.00	
	T INF		Gable, C		14:40	1 0 0		CA	0.00	
	T INF		Gable, Table Mr		14:42	1 0 0		CA	0.00	
	T INF		Jones, Alan		14:57	1 0 0		CA	216.00	
	NSK D REG		Marites			1 0 0	DAY1	VM	0.00	
154	NSK D REG		Smith, J			1 0 0	DAY1	CA	214.92	
218	NSK D REG		Tran, Nadine			1 0 0	DAY1	CA	214.92	

Prompts available for this report:

- ? ? Start Date
- ? ? Report Option
- ? ? Group Code
- ? ? Company ID
- ? ? Wholesaler
- ? ? Include Tour Code?
- ? ? Tour Code
- ? ? Special Service
- ? ? End Date
- ? ? Page Break On Guest Type

Cashiering Reports

Expected Departures Folios

This report prints folios for expected departures. The folios can be run for all or specific room numbers. This process is commonly used during periods of high occupancy to accelerate the check out process.

Process Code: expdpfol

Prompts available for this report:

- ? ? Expected Departure Date
- ? ? Start Room Number
- ? ? End Room Number
- ? ? Group Code
- ? ? Wholesaler Code
- ? ? Include Tour Code?
- ? ? Folio Option
- ? ? Sort Order

Print NGST Folios (A-K, W)

This report prints folios for non-guest accounts. The folios can be run for all, group "C", or wholesaler "W".

Process Code: nongfol

Prompts available for this report:

- ? ? Report Date
- ? ? Print Departures Only?
- ? ? Report Type
- ? ? Company ID
- ? ? Group Code
- ? ? Wholesaler Code
- ? ? Include Tour Code?
- ? ? Folio ID
- ? ? Sort Order

Cashiering Reports

Guest Ledger Summary

This report prints each folio's opening and ending balances. Night auditors use this report as a daily guest ledger trial balance.

Process Code: glsum

Room Number	Stat	Guest Name	Wholesaler/ Group Code	Tour Code	Opening Balance	Folio Id	Debit Activities	Credit Activities	Transfer To A/R	Ending Balance
<div style="display: flex; justify-content: space-between; font-size: small;"> Year 2000 US Hotel Blanca Quintanilla (res.glsum) Guest Ledger Summary Report In House and Checked Out Ordered by Room Number Page Number: 1 28-JAN-2000 06:17 AM </div>										
101	REG	Wholesale6, Parent	TEST3		1200.00	K	0.00	0.00	0.00	1200.00
			US Availtest From Parent							
107	REG	Keaton, Diane			0.00	A	974.81	974.81-	0.00	0.00
					200.00	B	400.00	600.00-	0.00	0.00
					200.00					0.00
111	REG	Wholesale3, Parent	TEST3		1200.00	K	0.00	0.00	0.00	1200.00
			US Availtest From Parent							
519	REG	Transient2, Avail			1760.00	A	0.00	0.00	0.00	1760.00
520	REG	Transient1, Avail			1560.00	A	0.00	0.00	0.00	1560.00
Yesterday Ending Balance					78500.76					
Today Hotel Moved In					0.00					
Today Hotel Moved Out					0.00					
Balance					5920.00		1374.81		0.00	
								1574.81-		5720.00

Prompts available for this report:

- ? ? In House
- ? ? Check Out
- ? ? Group
- ? ? Arrive Date
- ? ? Company
- ? ? Wholesaler Code
- ? ? Include Tour Code
- ? ? Accom Class
- ? ? Sort Order

Cashiering Reports

House Count

This report lists room commitments for the beginning of the day as reported by the night audit. These numbers do not change until the night audit is run again. The current column is updated throughout the day.

Process code: reghsct

<u>ECI Support</u> <u>[req.reghsct]</u>	<u>House Count Report</u> <u>For: 31-DEC-1999</u>	<u>Page Number:</u> 1 <u>31-DEC-1999 11:32 PM</u>	
	<u>Begin/Day</u>	<u>Current</u>	<u>Day Use</u>
<u>Total Rooms</u>	107	107	
<u>Out-Of-Order</u>	13	16	
<u>Off-Market</u>	0	3	
<u>Available Rooms</u>	94	88	
<u>Occupied Rooms</u>	60	66	2
<u>Vacant Rooms</u>	38	21	
<u>Dirty</u>	30	12	
<u>Clean</u>	8	9	
<u>Non-GTD Rooms</u>	14	3	0
<u>GTD Rooms</u>	6	2	0
<u>Walkin Rooms</u>	0	6	1
<u>Rooms Pending</u>	2	5	0
<u>Departure Rooms</u>	27	2	2
<u>Unexpected Departures</u>	2	8	0

Prompts available for this report:

? ? Accommodation class

Cashiering Reports

High Balance

This report lists guest balances and is used by the cashier and the credit manager to determine which guests are approaching or have exceeded their credit limit.

Process Code: highbal

Year 2000 US Hotel		High Balance Report					Page Number: 1				
Blanca Quintanilla		Ordered by Room Number					28-JAN-2000 06:28 AM				
(csh.highbal)		In House and Checked Out Guests									
		For All Balances									
Room	Stat	Guest Name	Group Code	Company	Arrival Depart	Fol Id	Folio Amount	Credit Limit	Setl Code	VIP Stat	GH Stays
101	REG	Wholesale6, Parent			01-16-2000 A		0.00	0.00	CA		
					01-21-2000 K		1200.00				
					Totals:		1200.00				
105	REG	Jovel, Maria	WEBPAG		01-28-2000 A		0.00	0.00	CA		
					02-07-2000						
107	REG	Keaton, Diane			01-28-2000 A		0.00	0.00	CA	SA	
					01-31-2000						
111	REG	Wholesale3, Parent			01-16-2000 A		0.00	0.00	CA		
					01-18-2000 K		1200.00				
					Totals:		1200.00				

Prompts available for this report:

- ? ? In House
- ? ? Check Out
- ? ? All Balances
- ? ? Settlement
- ? ? Exceeded Credit Limit
- ? ? Balance Exceding
- ? ? Approaching Credit Limit
- ? ? Approaching Within
- ? ? Show Individual Folio Totals
- ? ? Sort Order

Cashiering Reports

Historical F&B Covers

This report is used by management to monitor the number of people served at each food and beverage outlet, the total amount of revenue associated with each outlet, and the average guest check.

Process Code: covers

Year 2000 US Hotel Blanca Quintanilla (csh.covers)	Covers Report Detail Report	Page Number: 1 27-JAN-2000 06:31 AM						
	T O D A Y	M - T - D						
Meal Type	Covers	Food	Beverage	Average	Covers	Food	Beverage	Average
1 - 123456789012345	0	0.00	0.00	0.00	0	40.00	0.00	0.00
** TOTAL DEPT: 1	0	0.00	0.00	0.00	0	40.00	0.00	0.00
2 - Oliver's Twist	0	0.00	0.00	0.00	8	80.00	48.00	16.00
Breakfast	0	0.00	0.00	0.00	4	47.00	0.00	11.75
** TOTAL DEPT: 2	0	0.00	0.00	0.00	12	127.00	48.00	14.58
Year 2000 US Hotel	Covers Report				Page Number: 2			

Prompts available for this report:

- ? ? Start Department Number
- ? ? End Department Number
- ? ? Summary or Detail
- ? ? Include Year to Date?

Cashiering Reports

Historical Revenue By Accom

This report lists revenue totals for room, food and beverage, and other miscellaneous revenue types for each accommodation within an accommodation class.

Process Code: revacc

Accommodation	Rooms	Adults	Yth	Chd	Room Revenue	Fd&Bev Revenue	Other Revenue	Misc Revenue	Total Revenue
<div style="display: flex; justify-content: space-between; font-size: small;"> Year 2000 US Hotel Blanca Quintanilla (csh.revacc) Historical Revenue by Accommodation For All Accommodation Classes For 27-JAN-2000 Page Number: 1 28-JAN-2000 06:34 AM </div>									
KG King Rooms	2	2	0	0	200.00	0.00	0.00	0.00	200.0
OUK Ocean View King	2	2	0	0	240.00	0.00	0.00	0.00	240.0
Total for Class Hotel Rooms	4	4	0	0	440.00	0.00	0.00	0.00	440.0
Report Total	4	4	0	0	440.00	0.00	0.00	0.00	440.00
End of Report									

Prompts available for this report:

- ? ? Accommodation Class
- ? ? Date
- ? ? Report Option

Cashiering Reports

Non-Guest (Permanent) List

This report lists non-guest folio information including the transfer date, posting activity and current folio amount on a daily, weekly, monthly and semi-monthly basis. Agents use this report to monitor charging privileges and the posting activity associated with non-guest folios

Process Code: nongtfol

Year 2000 US Hotel Blanca Quintanilla (res.nongtfol)	Non-Guest Folio Report Order by Name Non Guest Type = All	Page Number: 1 28-JAN-2000 06:38 AM
Non-Guest Folio Name/ Comments	N/G Date/ Date/ Folio Day to Day to Type xfer xfer	Last A/R Last Revenue Transfer Posting Analysis Date Activity
Ng123099	0	0.00 10240
Ng123199	0	0.00 10240
End of Report		

Prompts available for this report:

- ? ? Non-Guest Folio Type
- ? ? Include Comments

Cashiering Reports

No Posting Allowed

This report lists all in-house and/or checked out guests who have account restrictions. Agents use this report to avoid posting to these folios.

Process Code: nopost

Year 2000 US Hotel		No Posting Report		Page Number: 1	
Blanca Quintanilla		For All Guest Types		28-JAN-2000 06:41 AM	
(res.nopost)		Ordered by Room Number			
Room Number	Stat Guest Name	Group/Wholesaler Tour Code	Company	Arrival Depart	Settle ID

RES	Deposit, Test1			01-FEB-00	CA
				02-FEB-00	
RES	1	NY0100 NY0100	US	28-FEB-00	CA
				28-MAR-00	
RES	Potato Head			01-OCT-00	CA
				02-OCT-00	
RES	Billings, Ian			28-FEB-04	CA
				29-FEB-04	
RES	Bushey, Kim	010200 010200	January 2, 2000 Group	02-JAN-00	CA
				02-FEB-00	
RES	Puente, Tito			03-OCT-00	CA
				05-OCT-00	
RES	Weber, Elaine			28-FEB-04	CA
				02-MAR-04	
RES	2	NY0100 NY0100	US	28-FEB-00	CA

Prompts available for this report:

- ? ? Report Option
- ? ? Checkout Only
- ? ? In House Only
- ? ? Group
- ? ? Company
- ? ? Wholesaler Code
- ? ? Include Tour Code
- ? ? Tour Code
- ? ? Sort Order

Cashiering Reports

Room Posting Audit

This report lists rooms in numerical order with the corresponding rates that are posted to each room during night audit. Agents use this report to verify on in-house guests.

Process Code: postaudt

Year 2000 US Hotel Blanca Quintanilla (res.postaudt)	Room Post Audit Report Ordered by Room Number For All Guests							Page Number: 1 28-JAN-2000 06:44 AM				
Room Number	Room Type	Guest Name	Wholesaler Group code	Arrival Departure	Special Services	Persons Ad Yt Ch	Rateschd Mkt/GT	Pkg. Room Rate	Rate/ Post	Folio Stand	Rate	Difference
101	KG	Wholesale6, Parent	TEST3	16-JAN-00 21-JAN-00		1 0 0	U 4 U	TEST 100.00	0.00	K	0.00	100.00
105	KG	Jovel, Maria	WEBPAG	*28-JAN-00 07-FEB-00		1 0 0	GROUP GRPS G	0.00 100.00	0.00	A	120.00	20.00-
107	KG	Keaton, Diane		*28-JAN-00 31-JAN-00		1 0 0	RACK1 TRAN T	0.00 100.00	0.00	A	120.00	20.00-
111	KG	Wholesale3, Parent	TEST3	16-JAN-00 18-JAN-00		1 0 0	U 4 U	TEST 100.00	0.00	K	0.00	100.00
112	KG	Ortiz, Fred	WEBPAG	*28-JAN-00 07-FEB-00		1 0 0	GROUP GRPS G	0.00 100.00	0.00	A	120.00	20.00-
115	KG	Ramenofsky, Catherine	WEBPAG	*28-JAN-00		1 0 0	GROUP	0.00	0.00	A		

Prompts available for this report:

- ? ? Include All Guests
- ? ? Group Code
- ? ? Wholesaler Code
- ? ? Include Tour Code

Cashiering Reports

Server Tip Analysis

This report lists the total amount of tips accumulated from ticket postings for the current date.

Process Code: servtip

Sheraton Bal Harbour BEAC Support (csh.servtip)	Server Tip Analysis Report Order By Server Number, Department Name For All Server Numbers				Page Number 25-FEB-2000 0
Server Id	Dept Num	Meal Period	Department Name	Tips Amount	
1356	44	1	Bal Harbour Beach House	3.75	
	44	2	Bal Harbour Beach House	4.50	
Total For Server (1356)				8.25	
1921	44	1	Bal Harbour Beach House	72.64	
	44	2	Bal Harbour Beach House	83.37	
Total For Server (1921)				156.01	
1928	65	1	Lifestyle Fitness Club	33.15	
	65	2	Lifestyle Fitness Club	32.00	
	65	3	Lifestyle Fitness Club	113.00	
Total For Server (1928)				178.15	

Prompts available for this report:

? ? Server Number

Cashiering Reports

Special Service Codes

This report lists guests who have requested a special service. Housekeeping may use it to accommodate guests.

Process Code: spserrpt

<u>FO/AR Seminar Hotel</u> <u>Geac Customer Support</u> <u>[res.spserrpt]</u>	<u>Special Services Report</u> <u>For ALL Guests</u> <u>Ordered by Guest Name</u> <u>For In House Guests and Today's Arrival</u>	<u>Page Number: 1</u> <u>14-JUN-1999 11:52 AM</u>		
<u>Guest Number</u>	<u>Room Number</u> <u>Room Type</u> <u>Stat</u> <u>GT</u> <u>Guest Name</u>	<u>Grp or WS Code/</u> <u>Tour Code</u> <u>Company</u>	<u>Arrival Date</u> <u>Departure Date</u> <u>Rate Sched</u>	<u>Persons Ad</u> <u>Yt</u> <u>Ch</u> <u>Other Special Services</u>
<u>30863</u>	<u>159 NGK REG C</u> <u>Goody, Jimmy</u>	<u>Spacely Spr</u>	<u>14-JUN-99 15-JUN-99 ACCPAC</u>	<u>1 0 0 BBK</u>
<u>30694</u>	<u>155 NGK REG C</u> <u>Gump, Bubba</u>	<u>Spacely Spr</u>	<u>14-JUN-99 15-JUN-99 ACCPAC</u>	<u>1 0 0 BBK,FEAT</u>
<u>30875</u>	<u>201 NGK REG T</u> <u>Hansen, Sara</u>		<u>14-JUN-99 16-JUN-99 RACK</u>	<u>1 0 0 BCHA</u>
<u>30987</u>	<u>505 NGQ REG C</u> <u>Harrison, Ford</u>	<u>Spacely Spr</u>	<u>14-JUN-99 20-JUN-99 ACCPAC</u>	<u>2 0 0 JB,1NTE</u>
<u>31267</u>	<u>212 NSQ REG G</u> <u>Htt HT</u>	<u>Hq</u>	<u>14-JUN-99 19-JUN-99 6100</u>	<u>1 0 0 BBK</u>
<u>30857</u>	<u>419 NSQ REG C</u> <u>Jackson, Jim</u>	<u>Spacely Spr</u>	<u>14-JUN-99 19-JUN-99 ACCPAC</u>	<u>1 0 0 BBK</u>
<u>30553</u>	<u>NGK MOD T</u> <u>Jones, Hillary</u>		<u>14-APR-99 20-APR-99 GOLD</u>	<u>1 0 0 BCHA,CBK</u>

Prompts available for this report:

- ? ? Include All Comments
- ? ? Comment Code
- ? ? Include All Special Services
- ? ? Service Code
- ? ? Groups Only
- ? ? Groups Code
- ? ? Wholesalers Only
- ? ? Wholesalers Code
- ? ? Include Tour Code
- ? ? Tour Code
- ? ? Sort Order
- ? ? Report Type
- ? ? Start Date
- ? ? End Date
- ? ? Day Use Only

Cashiering Reports

Transfer Audit

This report lists each ticket transfer or lump sum amount transfer from one folio to another for the current day. The transfers are broken down into three parts: Transfers Within Hotel XXX, Transfers Out of Hotel XXX, and Transfers Into Hotel XXX.

Process Code: tranadt

Year 2000 US Hotel		Transfer Audit Report						Page Number: 1					
Blanca Quintanilla		Transfers within hotel: Year 2000 US Hotel						28-JAN-2000 06:48 AM					
(csh.tranadt)		For All Cashiers											
----- Transfer From ----- ----- Transfer To -----													
Ticket Number	Original Agent	Modified Agent	Hotel Code	Room Number	Fol ID	Guest Name	Hotel Code	Room Number	Fol ID	Guest Name	Dept/ Sub	Description	Amount

RT520	9999	BLANCAQ	474	520	A	Transient1,	474	107	B	Keaton, Dian	1 1	Transient Revenue	200.00
TOTAL TRANSFERS WITHIN HOTEL												200.00	

Prompts available for this report:

- ? ? Hotel
- ? ? Agent ID
- ? ? Start Department Number
- ? ? End Department Number
- ? ? Inter Hotel Transfers Only?
- ? ? Break on Agent?